PLD Initiative Briefing



Content

- 1. PLD Initiative Briefing (5 mins)
- 2. PLD Learning Routines & AUP (5 mins)
- 3. Student Learning Accounts (5 mins)
- 4. Computer Lab Rules & Regulations (5 mins)

What is PLD Initiative - Personal Learning Device Initiative

Every secondary student will own their own school-prescribed Personal Learning Device (PLD) by 2021, which they will use in tandem with the Singapore Student Learning Space (SLS) and other educational technology to personalise and enhance their learning.







Enhance Teaching and Learning

Enabled Self-directed and Collaborative Learning

Supported by strengthening of Digital Literacies

Self – Directed Learning

- Monitor and manage your own learning
 - □ Follow/set-up time schedule i.e. schedule of HBL
 - Check school announcement & emails
 - Access digital filing and organise learning resources i.e. lesson notes stored in Student Learning Space (SLS)/Google Classroom
- Learn at your own pace
 - □ Access SLS/Google Classroom for lesson packages
 - □ Annotate digital notes
 - □ Conduct online research for information
 - □ Search for suitable online resources to complement learning

Collaborative Learning

- Learning together with peers
 - □ Online discussion i.e. projects or forum
 - Gather, evaluate, interpret and analyse data i.e. online survey or Google form
 - Create digital products i.e. project presentations, infographics, mindmap or videos

Personal Learning Device



Our Choice of PLD – Key Consideration

- Cost 0
 - Affordable 0
- Compatibility 0
 - SLS
 - Easy access to student iCON (G-Suite)
- Portability 0
 - Light weight, durable and spill-resistant
 - Convertible
 - Optimal usage of desk's space
- Battery Life & Start up speed 8 to 12 hours

 - Less than 1 min
- Screen size 0
 - Ease of viewing
 - Touchscreen 0

Our Choice of PLD- Chromebook



Collection of PLD – Things to bring

- Collection exercise commences in term 1 week 10
- Student Pass
- Student iCON login ID
- MIMS Password
- *Do not throw away the packaging box which is necessary for 1:1 exchange within 7 days of purchase*

Collection of PLD – Absentees

- Absentees can collect PLD on the next day in school.
- For collection at Acer Service Centre (not recommended),
 - Students collecting Student Pass and collection form must be presented.
 - Parents collecting Student Pass/Parent's photo ID and collection form must be presented.
 - Proxy collecting Proxy's photo ID, authorisation/proxy and collection form must be presented.

Collection of PLD – Absentees

- PLD collected at Acer Service Centre to school on the next school day to get the DMA installed by the school DMA administrator.
- Refer to Student Device Information Kit

School Service Desk

 For hardware or software issues, please go to comp lab 2 daily from 1500 to 1600

Payment (To Be Confirmed)

- Singapore Citizens (SC) 0 Non FAS -
 - Edusave to pay \$ 597.30
 - Edusave to pay \$ 298.65 MOE FAS -0
 - Edusave to pay \$418.11 Non- MOE FAS -0

0

- PR / IS 0
 - Cash \$597.30
- For SC, your PLD is paid through edusave, if you have 0 insufficient fund, we will inform you by late Jan.
- **Please approach me** after school if you 0
 - wish to pay in cash instead of edusave, 0
 - have financial difficulties 0

DigitalAccess@Home

- DigitalAccess@Home provides subsidised broadband and laptops/tablets to lowerincome households to support their lifestyle needs, including work and social activities.
- <u>https://www.imda.gov.sg/programme-listing/home-access</u>

| Eligibility criteria | |
|----------------------|--|
| Dwelling Type | |
| | ✓ Monthly Gross Household Income (GHI) ¹ ≤ \$1,900 <u>OR</u> monthly Per Capita Income (PCI) ¹ ≤ \$650 |
| Income | Monthly GHI ¹ ≤ \$3,400 <u>OR</u> monthly PCI ¹ ≤ \$900, if there is a primary school student or person with disabilities in your household |
| | (For applications received before 31 March 2025) Monthly GHI ¹ ≤ \$3,400 <u>OR</u> monthly PCI ¹ ≤ \$900, if your household has MOE school-going child/children ² (with none in a primary school) |
| Citizenship | □ At least one member of the household is a Singapore citizen |
| Others | Existing beneficiaries of subsidised broadband or subsidised devices under IMDA's digital access schemes (DigitalAccess@Home, Home Access, NEU PC Plus) will not be offered subsidised broadband or subsidised devices respectively |

Acceptable Use Policy & Learning Routines



Acceptable Use Policy (AUP)

- AUP refers to rules & routines on using PLD
- AUP reinforces Learning Routines
- Good learning routines drive good learning behaviour
- Read both documents thoroughly and share it with your parents/guardians



Loan Policy

- ICT department will loan out school PLD based on the following factors:
 - Your PLD is under servicing
 - Didn't bring PLD with valid reason
- Loan Agreement Form (Lab Tech will issue hardcopy to you)

Student Learning Accounts

Student Learning Accounts

MIMS – MOE IDENTITY MANAGEMENT SYSTEM

- ➢ School Wifi (SWN@SSOE)
- School Computer login

Student iCON

- ➢ MOE Google Classroom, Google Doc, Sheet, Slides, Drive
- ➢ Microsoft (M365 T&L), including Teams

SLS – Student Learning Space

- For academic learning / assessment
- ➤ General Survey

Student Learning Accounts

| Access | User ID | Password |
|---|--|------------------|
| School computerSchool Wifi (SWN@SSOE) | NRIC or Student iCON email address | |
| PLD MOE Google Classroom/Drive/Doc/Sheet/Slides Microsoft (M365 T&L) SLS | Student iCON email address | MIMS password |

• Student iCON onboarding for all S1 students in Jan at computer lab. FT will inform you when your class is scheduled.

Forget Your MIMS Password?

Forget your password or when your account is locked,

- 1. go to https://mims.moe.gov.sg/sspr
- 2. Click on Forgot Password

Or

- go to <u>https://chungchenghighyishun.moe.edu.sg</u> and submit the online form. Your reset default password is *Cchy20192019*.
- 2. Go to school library to renew your password.

| Username | |
|------------------|--|
| Password | |
| Sign in | |
| Forgot Password? | |

| Students | |
|----------|--|
| Students | Useful Links: |
| Staff | 1. All Ears form builder |
| Parents | 2. Alumni Dress Code [7 |
| | - 3. <u>Direct School Admission (DSA)</u> [2 |
| | 4. Early Admissions Exercise (EAE) 더 |
| | 5. <u>Library Loan System</u> 🗗 |
| | 6. MIMS Self-Service Password Reset (SSPR) 년 |
| | 7. <u>My SkillsFuture</u> 더 |
| | 8. Personal Learning Device (PLD) & Password Reset |

Reminders

- Renew your password termly (Password expires every 365 days).
 - Before you renew, logout student iCON from all devices i.e. handphone, home desktop etc
 - Go to Self-Service Password Reset (SSPR) OR school library to renew
 - Login to your PLD in school (to enable new password to apply on PLD and validate the new password)
- Maximum of 10 login attempts are allowed before your account is locked
- O If you have forgotten your password / account is locked. *Refer to previous slide*
- Please note down your ID and Passwords somewhere secure
 - O SLS
 - Student iCON
 - O Padlock

Password Policy

(Secondary & JC Students)

The current password requirements is of following:

- Password is case sensitive.
- Must be at least 12 characters long.
- Must include at least 1 number.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- Must not include part of your name or user name.
- New password must not have been used previously.

Resetting Your SLS Password

Self-reset (with registered email address in your profile)

Important: You must verify the email address before you can use it to reset your password.

You should set a password reset email address in your profile. This will allow you to reset you password through a password reset link.

- 1. Open the right menu and click **Edit Profile**.
- 2. On the Profile page, select **Set Email Address** under Account Settings.

| Student Learning Space | | Q | 0 | • | ÷ |
|------------------------|---|---|---|---|---|
| | Profile Tan Seng Kwang Student C CUTIONES AWAXA | | | | |
| | Preferred Name Tan Seng Kwang Solodi NATIONAL PRIMARY SCHOOL | | | | |
| | Set Email Address | | | | |
| | Set Email Notifications | | | | |
| | Manage Linked Account | | | | |
| | Change Password > | | | | |
| | Security Questions | | | | |

3. Enter an email address under Alternate Email.

4. Click Save.

88

Rules & Regulations

Computer Labs

Why is it important

- Personal & Peer Safety
 - Wires / Cables
 - Table edges / legs
- Electrical Safety
 - Electric shock / burn

Rules & Regulations

- Line up outside computer lab before and after entering lab
- Inside lab, sit according to register number
- Do not turn on computer unless told to do so
- Do not remove the keyboard keys
- Do not surf social media / video platform / game site unless permission granted
- Turn off your computer at the end of lesson
- Please take good care of the computer

More information







Useful Links:

- 1. 🔀 <u>Student Handbook</u>
- 2. All Ears form builder
- 3. Alumni Dress Code 🗹
- 4. Direct School Admission (DSA) 갑
- 5. Early Admissions Exercise (EAE)
- 6. Library Loan System
- 7. MIMS Self-Service Password Reset (SSPR)
- My Skille Euture R
- 9. Personal Learning Device (PLD) & Password Reset
- 10. <u>Student Learning Space (SLS)</u> 갑
- 11. Wellbeing 365
- 12. <u>Class Timetable</u>

E / PERSONAL LEARNING DEVICE (PLD) & PASSWORD RESET...

Personal Learning Device (PLD) & Password Reset

Personal Learning Device Initiative

and the second second second

Thank You

- This deck of slides will be uploaded on school website.
- For any question, you can approach the following teacher/staff:

| Name | Contact | Location |
|--|---|------------------|
| Mr Edwin Ang (HOD/ICT) | 6758 3912 Ext 216 Ang_hui_jun_edwin@moe.edu.sg | HOD Room |
| Mr Tay Teck Seng (SH/ICT) | 6758 3912 Ext 277 Tay_teck_seng@moe.edu.sg | Staffroom 1 |
| Mr Ang Toon Siew (ICT/Manager) | 6758 3912 Ext 301 Ang_toon_siew@moe.edu.sg | Staffroom 1 |
| Desktop Engineer: Mr Raju Mr Lim Ming Quan | raju@cchy.edu.sg lim_ming_quan@cchy.edu.sg | Computer Lab 1/2 |

Annex A

Info and Usage

Student iCON



Learning Apps

 Student iCON is a suite of Google apps that helps to better support your learning and collaboration with others

| Google Suite | Microsoft Apps |
|-------------------------|----------------|
| Email | |
| Calendar Docs Shoots | \M/ord |
| Slides Forms | Fxcel |
| Drive | Powerpoint |
| Meet | OneNote |
| Jamboard | One Drive |
| Keep | Teams |
| Classroom | |
| Youtube | |

- You must have a registered email address in your profile.
- This will allow you to reset your password through a password reset link if you forgets it.
- 1. Login to SLS
- 2. Click on the button (top right-hand corner)
- 3. Select Edit profile
- 4. Click Email Address tab
- 5. Enter your email address
- 6. Click Save
- 7. An email with the verification code will be sent to the email
- 8. Enter the verification code into the pop up box

- 1. Open the right menu and click Edit Profile.
- 2. On the Profile page, select **Change Password** under Account Settings.

| Student Learni | ngSpace | | Q | 0 | : |
|----------------|---|---|---|---|---|
| | Profile Sylvia Wang Student Preferred Name Sylvia Wang School NATIONAL REIMARY SCHOOL | | | | |
| | Account Settings | | | | |
| | Change Password | > | | | |
| | Security Question | 2 | | | |

- You will need to enter your current password, followed by the new password twice to confirm that you have entered it correctly.
- Your new password must follow the Password Requirements given.
- You can select the **Eye** icon 💿 to hide or show when entering your password.
- 3. Click Save.



7. Once verification is successful, a message will appear at the header. The verified email address will also be displayed in the "Email Address" field in subsequent log-ins.

Note: You must verify the email address before you can use it to reset your password.

While it is not a must to enter an email address, as this is the easiest and fastest method to reset your SLS password should you forget what it is.

A notification will appear to remind you each time you log in if an email has not be entered and verified.